

Montmorency County Public Libraries  
Library Board Meeting  
December 12, 2023

Call to Order

President Robin Smiley called the meeting to order at 1:06 p.m. at the Hillman Branch of the Montmorency County Public Library.

Board Members Present (in alphabetical order): Mary Burek, Nancy Render, Robin Smiley, and Diane Tokarski.

Board Member Absent:

County Commissioner:

Staff Members Present: Lori Haas - Director

Visitors: None

**Approval of Agenda**

**Mary Burek made the motion to approve the agenda as written, Diane Tokarski, Nancy Render seconded. All in favor, motion carried.**

**Approval of Bills**

**To be postponed until the next meeting.**

**Minutes of Meeting**

**Nancy Render made the motion to accept the November minutes as written, with the following changes: Del Bolsen name should be Del Bolser; abbreviations of NCL and EOM should be spelled out as: Northland Library Cooperative and E and M construction. Diane Tokarski seconded with above corrections. All in favor with the exception of Pat West who abstained, motion carried.**

**Public Comment**

None

**Old Business**

The new renovation concept to the addition at the Atlanta Library was discussed. Robin Smiley's recommendation for the post of President of the Montmorency County Library board was approved by the Montmorency County Board.

**New Business:** Employee wage raises were discussed as agreed by the Board. Mary Burek made the motion to activate these raises as outlined by the director, Pat West seconded.

**Directors Report:** Lori Haas discussed the financial report and stated that stats are continuing to look good.

The Librarians Reports:

Juli from Hillman reports: Total circulation - 690, Curbside pick-ups - 0, Patrons signed in to choose their own materials - 879, Laptops checked out - 3, Inside computer lab users - 117, Phone calls -190, Patrons needed copies/faxes/scans – 83, Notarizations - 0, New library cards - 1, Items cataloged and added to our collections - 33, Laminating – 0, WIFI – 138, Puzzles- 64, Hotspots- 12. Good afternoon everyone. I hope you are all keeping warm. This month we started with our “Fire Keepers Daughter” book for the November reads giveaway book. We held a drawing and had 12 people enter for a chance to win a copy of this book. Next, we held our Dream Catcher craft and we had 22 women and 2 men come this month. They made some very pretty dream catchers. This month I started teaching a basic computer class to help the patrons learn how to

get on the computer, and how to check their Emails along with how to send them. I have 8 enrolled in the class. For Story Hour we had 5 toddlers this month. We read about the end of fall and the start of winter, and then we made Snowflake ornaments and had a snack. We have also been working on weeding our Non-fiction section, and fixing the spine labels as we go as some of them are handwritten, or coming off. If you are in town, stop down at the Brush Creek Mill in Hillman and cast a vote for the Hillman Library Christmas tree. This year I have put up a book tree at the mill for the library. Thanks, and have a wonderful day! Stay safe!

Wendy from Lewiston Reports: 523 - Total Circulation, 0 - Curbside pick-ups, 205 - patrons signed in to choose their own materials, 1 - laptop was checked out, 176 - inside computer lab users, 283 - phone calls, 71 - patrons needed copies/faxes/scans etc., 12 - notarizations, 10 - new library cards, 65 - items cataloged and added to our collection. Good Afternoon Ladies, We started out November with our Great Michigan Read Book, "Fire Keeper's Daughter". We did not have a lot of Patrons enter this one. From what I was told a lot of them already read the book, so with that being said, we only had 3 people enter the drawing at the end of the month. The Mini dream catcher Kit was a hit with our tweens and teens, they loved this one! We also gave away 25 copies of the "Owl + Otter and the big yard sale" (1 per family). On the 11-15 that was a busy day here, we hosted our adult dream catcher paint class and toddler story hour, and boy was it a fun day! Our book donations have been up this last month, we have been gifted some great titles for our collection. Have a great day!

Nicole was Atlanta reports: 769 - Total Circulation, 0 - Curbside Pick-Up, 300 - Grab and go for material, 2 - Laptops were checked out, 92 - Inside computer lab users, 230 - Phone calls, 88 - Patrons needed copies/faxes etc., 2 - Notarizations, 4 - New library cards, 44- Items cataloged and added to our collections, 1 - Items laminated, 1 - Games/puzzles/story kit, 122 - Random people, 8 - Hotspots. November was our Michigan Reads month the book chosen was "Firekeepers Daughter", everyone that checked out a Michigan or Native American book was entered into the drawing to win it. There were 10 entries and 10 books to give away so everyone received one and they were very happy about it. We also had enough initially that we gave the MI Reads book to a local book club to read and keep. To keep with the Michigan Reads theme our take home project was for teens this month, it was a dream catcher craft. The adult craft this month was also a dream catcher; we had 10 people come this month. The ladies all ended up using colored permanent markers they turned out really good. The last activity we had this month was Community Financial did their usual team up with us and donated a kid's book about counting they were all given away to families. Things have been staying steady as usual and everyone is busy with their normal daily tasks. We have finished sorting/discarding the Fiction section, it's nice to know now they're all caught up correctly in the computer and there's no more handwritten call numbers on the side of the books. We were working on Non-Fiction but I got sidetracked with finishing Fiction so we will be going back to work on Non-Fiction. This brings us closer to everything updated. Thank you.

#### **Next Meeting Scheduled**

**Lori Haas requested that the January 2024 meeting be held on January 16th instead of the usual date.**

**Mary Burek made the motion that the January 2024 meeting be held on the 16th, Diane Tokarski seconded. All in favor, motion carried.** This meeting will be held at the Hillman Library.

#### **Adjournment.**

**Robin Smiley made the motion to adjourn the meeting at 2:15. Mary Burek seconded. All in favor, motion carried.**

Respectfully submitted,

Pat West.